



Department of Veterans' Services FY2014 War Memorial Grant Guidelines

SUMMARY

Funding was approved in the state's FY2014 budget for the purpose of preserving war memorials in the Commonwealth which are significant to the history of our country, state, and municipalities.

Municipalities and non-profit organizations may apply for matching funds for the renovation, rehabilitation, preservation, or enhancement of objects including existing markers, memorials, monuments, and plaques significant to the commemoration of our veterans or military history. Proposals for construction of new markers for significant sites currently lacking markings will also be considered. Funds may be awarded for objects and sites in which they are located which suffer from exposure to the elements, deferred maintenance, or those threatened by destruction. Grants will also be awarded to sites which would benefit by improving public access or adding educational markers. Projects requiring planning including feasibility studies, historic research, or historic evaluations will also be considered. All projects should follow the "Secretary of the Interior's Standards for the Treatment of Historical Properties."

ELIGIBLE PROJECTS

Planning Projects: Requests may be submitted to conduct studies necessary to enable preservation of documents or an eligible property including assessment and architectural/engineering fees to conduct such studies. Costs associated with the project sign, photography, legal ads, and conducting and documenting historical research are also eligible.

Preservation Projects: Requests may be submitted for preservation, safety, and accessibility improvements. These may include site stabilization, protection, rehabilitation, restoration, ADA compliance, and landscape preservation. Requests may also be submitted to construct new markers and educational signage for publicly-accessible sites.

Eligible costs: Labor, materials, overall site preservation, non-routine landscaping, building code compliance, universal access, signage, project legal notices, and certain other professional services.

Ineligible costs: Routine maintenance, upgrading mechanical systems (HVAC), administrative personnel, and construction of buildings and additions.

Ineligible Projects: Non-historic objects, private residences, privately owned memorials, or sites not open to the public.

ELIGIBLE APPLICANTS

Municipalities and non-profit organizations in ownership of eligible objects located in the Commonwealth of Massachusetts are eligible to apply.

GRANT AMOUNTS

Matching funds are granted in amounts up to 50% of total project costs, but not to exceed a maximum grant of \$10,000.

The Massachusetts National Guard has an interest in the preservation of veterans' memorials in the Commonwealth. The Commission may recommend the proposed project to the National Guard for additional consideration.

Work completed prior to a grant award is ineligible for funding consideration.

SELECTION PROCESS

Proposals will be reviewed by a panel appointed by the Secretary of the Department of Veterans' Services. The review panel may request further information or hold interviews.

SELECTION CRITERIA

- Level of historical significance of the property
- Potential for public education, as well as public use of and interest in the site
- Potential for loss or destruction
- Administrative and financial management capabilities of the applicant
- Appropriateness of proposed project
- Demonstrated financial need
- Demonstrated ability to provide matching funds
- Extent of public support
- Consistency with state and local preservation and community revitalization plans
- Use of historically accurate materials and preservation techniques
- Geographic distribution of proposals

APPLICATION DEADLINE

Applications will be accepted immediately and end on Friday, May 30, 2014.

SUBMITTING PROPOSALS

Application materials are available at www.mass.gov/veterans or with your local municipal veteran service officer.

Completed grant proposals and relevant documents should be submitted to:

By mail:

Department of Veterans Services
ATTN: War Memorial Commission
600 Washington St., 7th Floor
Boston, MA 02111

Electronically*:

Subject should read: War Memorial Grant Application- "Project Name"

VDesiato@massmail.state.ma.us

*Electronic submissions are preferred.

Compliance Notice

Access Policy

In accordance with state law, applicants may not discriminate on the basis of race, gender, religion, creed, color, national origin, disability, sexual orientation, or age.

Organizations funded under this program must make reasonable accommodations to ensure that people with disabilities have equal physical, programmatic, and communications access as defined by federal law.

Equal Employment

In compliance with the provisions of the Governor's Code of Fair Practices, Executive Order 227, and Chapter 151B of the Massachusetts General Laws as amended, the applicant shall not discriminate in employment because of race, color, religion, national origin, ancestry, age, sex, or handicap.

Procurement requirements

Applicants must comply with all state and local rules and regulations regarding procurement.

Conflict of Interest

To ensure that the Commissioners acting as grant review panelists are free from conflicts of interest and the appearance of such conflicts, review panelists are required to disclose any past, current, or prospective affiliation they or their immediate family members may have with an actual or potential applicant. "Affiliation" applies to employment, board memberships, independent contractual relationships, advisory or policy relationships, substantial contributor relationships, and other financial relationships. In addition, review panelists are required to disclose any past or current adversarial relationships with actual or potential applicants of a professional or personal nature. Review panelists disclosing an affiliation with an applicant must recuse themselves from participating in the review of said applicant.